



November 10 – 11, 2017

The Villages® Community

## Challenge/Team Registration

**Maximize your Team's exposure!**  
**Customize each Participant's bib during registration with your Team name on Number Bib Line 2!**

### Option #1 – Team Captain registers each individual Participant:

1. Go to Race Roster Registration Site from the *h4hbikeweekend.com* website.
2. Launch Registration process.
3. Register first Participant:
  - a. Complete registration information for your first ride participant.
  - b. When you reach "Add Participant 1 to a Team?" select the third option, "Yes, add this participant to a team created by someone else".
  - c. Select your team from the list of Available Teams.
  - d. If your Team is **not** in the list, select the second option, "Yes, create a new team and add this participant". *You should only do this if you are the Team Captain or responsible for registering the Team!* Click "OK" to the raceroster.com dialog box about clearing current team settings.
  - e. Insert your Team name in the New Team input box. Double check your spelling. Don't worry about a Team Password.
  - f. Complete the registration process for Participant 1. Click "**ADD ANOTHER PARTICIPANT**". (*Do not click "CONTINUE TO WAIVER" at this time*).
4. Complete the registration process for each additional Participant, clicking on "ADD ANOTHER PARTICIPANT" at the conclusion of each participant's registration to advance to the next.
5. After you have added the last Participant for this registration session, click "CONTINUE TO WAIVER" and complete the registration and billing process.

### Option #2 – Individual Participant registers on their own:

1. Go to Race Roster Registration Site from the *h4hbikeweekend.com* website.
2. Launch Registration process.
3. Register yourself:
  - a. Under "Add Participant 1 to a Team?" select the third option, "Yes, add this participant to a team created by someone else".
  - b. Select your team from the list of Available Teams.
  - c. Your Team **not** in the list? Contact your Team Captain to have the Team Name added to the list.
  - d. Complete the registration process for Participant 1. If you are **paying** for another Participant, click "**ADD ANOTHER PARTICIPANT**". (*Do not click "CONTINUE TO WAIVER" at this time*).
4. Complete the registration process for the additional Participant.
5. After you have added the last Participant for this registration session, click "CONTINUE TO WAIVER" and complete the registration and billing process.

(See the "INFORMATION NEEDED TO REGISTER A PARTICIPANT" cheat sheet to collect the necessary information).

Please **DO NOT** create a Team Name unless you are the Team Captain.  
Doing so can create multiple versions of the same team and create general confusion.



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## INFORMATION NEEDED TO REGISTER A PARTICIPANT

The following information is needed to register a Participant:

1. Ride Length (check one): 100 Mile \_\_\_ 64 Mile \_\_\_ 32 Mile \_\_\_ 17 Mile \_\_\_ 10 Mile \_\_\_
2. First Name: \_\_\_\_\_
3. Last Name: \_\_\_\_\_
4. Date of Birth (MM/DD/YYYY): \_\_\_\_\_
5. Sex (check one): Male \_\_\_ Female \_\_\_
6. Number Bib Line 1: \_\_\_\_\_ (Use name or nickname)
7. Number Bib Line 2: \_\_\_\_\_ (Team Name)
8. Email address: \_\_\_\_\_  
*(Print very clearly as this is how we will communicate ride information to Participants)*
9. Street Address: \_\_\_\_\_
10. City \_\_\_\_\_ ST \_\_\_\_\_ ZIP Code \_\_\_\_\_ Country \_\_\_\_\_
11. Event t-shirt size (sizes Small to 2X Large):  
Men's Size \_\_\_\_\_ Women's Size \_\_\_\_\_
12. Special event jersey (optional purchase) (sizes X Small to 3X Large):  
Men's Size \_\_\_\_\_ Women's Size \_\_\_\_\_

Primal special event jerseys must be ordered by September 28<sup>th</sup>. Jersey cost is \$60.